



hello



EDUCATION

BACHELOR OF ARTS in English
Literature
University of San Francisco
2012-2016

CERTIFICATE in Professional Editing
UC Berkeley
2016

STUDIED ABROAD in London, UK
Richmond, American International
University
Spring 2015



TECH SKILLS

ADOBE INDESIGN

WORDPRESS.COM

TRADITIONAL COPYEDITING

MS OFFICE

get social!

 [linkedin.com/in/shelbylueders](https://www.linkedin.com/in/shelbylueders)

 [facebook.com/shelby.lueders](https://www.facebook.com/shelby.lueders)

 [instagram.com/cheekyshelbs/](https://www.instagram.com/cheekyshelbs/)

Shelby Lueders

Copyeditor

ABOUT ME

I am a recent college graduate with degrees in literature and copyediting. Beginning my career as a freelance copyeditor as I search for PhD programs in Renaissance Literature to attend in the new year. I am heavily involved in volunteerism, women's fashion, reading everyday, my cat Hermia, and the Pennsylvania countryside. San Francisco has been my home for four years, now I am off to a new journey.

WORK EXPERIENCE

SEPTEMBER 2015 EDITOR IN CHIEF | Z IVAN MILLER MEDIA & MANAGEMENT
PRESENT

Editor and Chief of all articles and documents to be published by Z Ivan Miller Media and Management. Take on the role of copyeditor and fact-checker, as well as developmental editor at times as well. Articles are published online and range from sports to musical bands. Please refer to zivanmiller.com for articles.

AUGUST 2015 EDITOR | WRITING FOR A REAL WORLD PUBLICATION
DECEMBER 2015

Writing for a Real World is a student run publication of a collection of essays each year, written by students and professors whom attend the University of San Francisco. Editors take on the role of copyeditor, developmental editor, fact-checker and more, along with querying authors, learning Adobe InDesign skills all to create and publish a final, polished collection in one semesters time.

SEPTEMBER 2015 SSA, FLOOR LEADER | LUSH COSMETICS
MAY 2016

Starting employment at LUSH as a Senior Sales Ambassador required positive countenance when working with customers. We are to greet, demo products, offer baskets, and all around create an inviting temperament throughout the store. Floor Leaders must take on all that responsibility as well as pose as active manager when manager is absent, be a key holder, perform operations at the till, and manage the floor so our monetary goals are met.

EXTRA INFORMATION

- ▶ Teacher's assistant for two university level courses
- ▶ Historian, Social Chair, VP, President of PAWS on campus
- ▶ Active member in Sigma Tau Delta and Alpha Phi Omega

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